

Guiding Board Actions 2019 (in addition to monthly approval of minutes)

- January:** Approved the extension of the term of the Personnel Team members Kent Toomey and Barnett beyond the 3- year term limit.
- Approved the appointments of Ministry Coordinators, Administrative Team, Pastoral Support Committee, Scholarship Committee, Personnel Team and Sr Minister Evaluation Committee.
- Approved the appointment of the Ad Hoc Committee on Church Organizational Structure; Linda Glover (Facilitator), Susan Kessler, Kent Toomey and Tasha York (Rev Mitch Maxted and Patricia Mouser, ex-officio)
- Approved GB meetings for 3rd Monday each month (except Feb due to conflicts)
- February:** Approved the transfer of \$30,614.79 surplus for 2018 to the existing \$27,152.44 balance in the Accumulated Reserves account to be a new balance of \$57,768.23
- Approved Revision of OPP 1.5 “Ethical Guidelines for Congregational Conduct”
- Approved OPP 4.9 “Drug Free Workplace Policy”
- Approved Elimination of OPP 1.3 “General Proscriptive Limitations”
- March:** Approved Revision of OPP 1.1 “Vision, Mission, Values, Strategies and Measures”
- Approved Elimination of OPP 7.1 “Kiddos”
- Approved Elimination of OPP 7.2 “Pathways Counseling”
- April:** Approved the expenditure of \$5,000 to cover the insurance deductible for roof replacement to come from Capital Improvement Reserves
- Approved the expenditure of \$2,500 to have necessary repairs to siding, trim and steeple, to come from Capital Improvement Reserves
- Approved “Congregational Support of Commissioned Minister; Julian Grant”
- Approved appointments of Tasha York; Congregational Care Ministry and Janette Johnston, Susan Kessler and Tricia Mouser; Outreach Ministry
- Approved the Elimination of OPP 2.3 “Schedule of Fees for Pathway Counseling Center”
- May:** Approved additional funds to train Administrative Asst in Quickbooks software
- Approved Promotion of the Permanent Fund
- Approved Ad Hoc Committee Proposal to Revise Organization Structure/Chart

Approved Revision of OPP 4.1 "General Workplace Standards of Conduct"

Approved Revision of OPP 4.3 "Compensation, Benefits, Leaves and Absences"

Approved Revision of OPP 4.5 "Hiring Procedures"

June: Approved \$1000 plus 8 days "Staff Development Leave" for Sr Minister to travel/attend the General Assembly to be held in Des Moines, Iowa 7/20-7/24.

Approved Revision of OPP 3.1 "Financial Administration"

Approved Revision of OPP 4.6 "Termination Procedures"

July: Approved Ad Hoc Team for Youth Programming: Jennifer Kienzle, Pam and Dan Knight, Amy and Steve Osteen, Julian Grant, Mildred Adair, Jackie Switzer and Andrew Hardt, (Katie Maybaum and Rudy Camarilla via email.)

Approved Revision of OPP 3.2 Receipts Procedures

Approved Revision of OPP 7.2 Stephen Ministry

Approved Revision of OPP 7.4 Christian Education Ministry

Approved Revision of OPP 7.7 Congregational Care Ministry

Approved Revision of OPP 7.8 Outreach Ministry

Approved Revision of OPP 7.9 Disciples Women's Ministry

August: Approved the Nominating Committee to present the slate for 2020

Katherine Cratin, Chair, Diane Breeding, Susan Kesler and Tasha York (Pastor Maxted and Tricia Mouser ex-officio)

Approved Revision of OPP 3.3 Disbursements and Cash Management

Approved Revision of OPP 3.6 Expense Reimbursements

Approved Revision of OPP 4.7 Personnel Policy for Ministers

Approved Revision of OPP 4.8 Protection of Minor

Consensus of the Board for OPP committee to make edits to Bylaws and OPPs

September: Approved motion from Admin Team to use up to \$2,500 from Capital Improvement fund to pay for completion of porte-cochere repairs.

Approved action to not allocate money in the 2020 budget for assistant nursery attendant (but use volunteers as needed)

Approved action to allocate \$6,000 in 2020 budget for a Youth Director position with the funds to be deposited in Accumulated Reserve/Set-Aside (rather than continued in the Personnel budget)

Approved Revision of OPP 7.3 Worship Ministry

Approved Revision of OPP 7.6 Elders Ministry

Approved New OPP 7.10 Deacons Ministry

Approved motion brought from Elders to re-instate Deacons Ministry effective 1/1/20

Approved Guiding Board Tally of 10 Budget Priorities for 2020, ranked in order of priority. The Assistant Treasurer will develop a “budget tab” providing the priorities in the budget document.

Approved the formation of the “Ad Hoc Financial Team” to meet and discuss ministry budget requests and the need to align requests with priorities set by the Guiding Board. Members approved, in addition to the 4 elected Financial positions, are the Property Chair, Personnel Chair and Vice Moderator.

October: Endorsed the 2020 RRCC Budget as presented

Endorsed the RRCC Restructuring

Endorsed the 2020 Ballot (with 2nd yr Trustee and Vice Moderator endorsed 10/28)

Endorsed Proposed Revisions to the RRCC Constitution

Approved Revised Bylaws

Approved Revision of OPP 2.6 Memorials and the Memorial Fund

Approved the motion from the Admin Team to fund the Porta Co-chere

November: Approved by consensus the immediate completion of corrected Income Tax Filings

Approved Revision of OPP 2.4 Trustees

Approved Revision of OPP 7.5 Pastoral Support

Approved New OPP 7.11 Disciples Men’s Ministry

December: Approved the purchase of a new hot water heater (main bldg.) approx. \$500

Approved the Revision of OPP 2.1 - Facility/Building Use with edits

Approved the Revision of OPP 2.2 – Schedule of Fees For Facility Use with edits

Approved the Revision of OPP 2.7 – Property Team with edits

