

## **OPP 7.7 – Congregational Care Ministry**

### **PURPOSE**

This Operating Policy and Procedure (OPP) outlines the purpose, objectives, responsibilities, and oversight mechanisms of the Congregational Care Ministry in accordance with the Bylaws of Round Rock Christian Church.

### **MINISTRY PURPOSE**

This Ministry provides leadership, coordination, and oversight of the care needs of congregants and visitors. Care Ministries are defined as those services where the body of Christ reaches out in loving support to our church family in times of crisis and need, and in times of fellowship and celebration, by giving concrete expression and extending the hand of God.

### **MINISTRY OBJECTIVES**

- Develop and maintain Care Ministries that support the needs of congregants and visitors.
- Incorporate new congregants into the body of Christ, integrating them into the life, membership and ministries of the church.
- Foster congregational goodwill nurture and support church members through such activities as:
  - Fellowship lunches
  - Lunch Bunch
  - Meals in critical times
  - Prayer Ministries
- Maintain a *care calendar* to support members during times of illness.
- Work within the Ministries Council to foster inter-ministry activities.
- Provide support of additional activities as identified by the Guiding Board, Elders Ministry, and/or staff in coordination with the Sr. Minister.

### **MINISTRY ADMINISTRATIVE RESPONSIBILITIES**

- Annually, according to the timeline of the Financial Team, prepare a budget for this Ministry for the coming year.
- Annually, in January according to the timeline of the Guiding Board, review this OPP and revise when necessary.

### **COMPOSITION AND MEMBERSHIP**

- Members of the Ministry are church members who are active in personal worship, service, and growth, and are committed to the mission and vision of the congregation as they:
  - Oversee the objectives and responsibilities of the Ministry
  - Work with the Sr. Minister and Ministry Chair
- The chair of the Ministry is
  - Appointed by the Moderator with the approval of the Guiding Board
  - A member of the Ministries Council

### **SUPPORT AND OVERSIGHT**

- Support and oversight of this ministry is given to the

*Round Rock Christian Church (Disciples of Christ)*  
*OPP 7.7 Congregational Care*

- Senior Minister - programming
- Financial Team – Ministry budget
- Guiding Board – OPP (Operating Policy and Procedures)

***AUTHORITY: The Bylaws of Round Rock Christian Church and RRCC OPP 1.4 – Ministry Designations. The Guiding Board designates and establishes ministries to carry out the mission of the congregation.***

DATE CREATED: September 13, 2011

LAST REVIEW and REVISION: July 2019

APPROVED BY THE GUIDING BOARD: July 15, 2019